

**Village Charter Academy**  
**Board Agenda- Special Meeting**  
**December 3, 2022 @ 9:00 a.m.**  
**Village Charter Academy, zoom**  
**7357 Jordan Ave. Canoga Park, CA, 91303**

**Minutes**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	_____ x _____	_____
Michael Heatherton	_____	_____ x _____
Cheryl Sanders	_____	_____ x _____
Susan Pritchard-Musone	_____ x _____	_____
Elayne Berg-Wilion	_____ x _____	_____
Jirusha Lopez	_____ x _____	_____

**III. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to adopt the provisions of AB 361 allowing for the exemption of Brown Act teleconferencing rules based on the state of emergency continuing to directly impact the ability of board members to meet safely in person and/or the continued county recommendation for social distancing measures by Berg-Wilion, second by Pritchard-Musone . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

**Motion to adjourn meeting at 9:07, by Berg-Wilion, second by Pritchard-Musone . Passed unanimously.**

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

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**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	_____ x _____	_____
Michael Heatherton	_____	_____ x _____
Cheryl Sanders	_____	_____ x _____
Susan Pritchard-Musone	_____ x _____	_____
Elayne Berg-Wilion	_____ x _____	_____
Jirusha Lopez	_____ x _____	_____

**III. Policy Review, Agenda Items for Discussion and Possible Action**

1. Motion to adopt the provisions of AB 361 allowing for the exemption of Brown Act teleconferencing rules based on the state of emergency continuing to directly impact the ability of board members to meet safely in person and/or the continued county recommendation for social distancing measures by Berg-Wilion, second by Pritchard-Musone . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

**Motion to adjourn meeting at 9:07, by Berg-Wilion, second by Pritchard-Musone . Passed unanimously.**

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

**Village Charter Academy  
Board Agenda  
December 3, 2022@ 9:10 a.m.  
Village Charter Academy, zoom  
7357 Jordan Ave. Canoga Park, CA, 91303**

**Minutes**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	_____x_____	_____
Michael Heatherton	_____	_____x_____
Cheryl Sanders	_____	_____x_____
Susan Pritchard-Musone	_____x_____	_____
Elayne Berg-Wilion	_____x_____	_____
Jirusha Lopez	_____x_____	_____

**III. Public Comment-** No public comment

**IV. Approval Of Minutes:** Motion to approve minutes from October 22, 2022, special and regular meeting by Pritchard-Musone, second by Berg-Wilion . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

**V. Reports/Updates-**

1. Directors Report

Operations- Enrollment is at 299. **Facilities/Covid Testing-**We will be sending home covid tests the week before winter break for students and staff to test before returning from break.

Academics-**Professional Development:**

- Grading, report cards, and parent conferences
- Directors met with teachers to develop annual goals and action plans.
- Trainers came to campus to model lessons in classrooms using the interactive whiteboard (Mimio). The next day, teachers met with the trainer for debriefing sessions.

**School Wide Data/Sub-Group Reports:**

- 1st Reporting Period Ended November 4. Teacher-Parent Conferences were held the week of November 14.
- Monthly CAASPP Days are continuing school-wide to help teachers and students develop their preparation for state testing.

Special Ed/Intervention- 49 active students with IEP's(16.33%). Two active assessments in progress, this is ongoing. Two new assessments added. Estimate of 50-55 Active students with IEP's by Spring 2023, 18.6%.

**VI. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Lopez , second by Pritchard-Musone. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

b. Motion to approve First Interim Report by Berg-Wilion, second by Lopez. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

c. Motion to accept the 21-22 SY Audit by Berg-Wilion, second by Pritchard-Musone. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	
Jirusha Lopez	x	

**Motion to adjourn Meeting at 10:05 am** by Pritchard-Musone , second by Berg-Wilion . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Elayne Berg-Wilion	x	

Jirusha Lopez	x	
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